**DATE: Wednesday 22 November, 2023**

**TIME: 19.00 hrs**

**LOCATION: Tanfield Village Hall.**

**PRESENT:** Councillors David Dumbleton (Chairman), Peter Hull, Judi Horner, and Anthony Mainprize

**IN ATTENDANCE:** Alison E Carter (Clerk)

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

Councillor Dumbleton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

There were no declarations of interest or request for dispensation.

1. **PUBLIC QUESTIONS OR STATEMENTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

Apologies received from North Yorkshire County Councillor David Webster and from the Officer from North

Yorkshire Council dealing with the Vehicle Activated Speed Cameras.

1. **MINUTES OF PREVIOUS MEETING –** The minutes of the meetings held on 25 October, 2023, were approved and

for signed by the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
   1. Community Infrastructure Levy (CIL) – New applications received, for the purchase of the Vehicle Activated

Speed Camera, purchase and installation of poles and the survey on the B6267. Request £ from the CIL funds.

Tanfield Parish Council agreed to the sum of £3410.00.

* 1. Public Footpath – No update
  2. Road signs on the B6267 – The Parish Clerk has received an email from North Yorkshire Council stating they

have inspected the signing causing concern and advise that an order has been raised to replace one of the road

signs and the remaining signs do not meet current intervention criteria for attention, but will be monitored.

1. **REPORTS FROM PARISH REPRESENTATIVES**
   1. Report from North Yorkshire Police – North Yorkshire Police attended the meeting and brought a report outlining

In August there was one report of crime in the local Parishes, in September there was one report of Anti-Social

Behaviour and in October there was two reports of Anti-Social Behaviour one of criminal damage, one of

Violence against the person and one other crime. The Police Officer also referred to North Yorkshire

Community Messaging a free alert service from North Yorkshire Police, details are on North Yorkshire Police

website, you can sign up for email alerts about events, crime, appeals, safety advice. Details will be added to the

Parish Newsletter.

* 1. Report from Village Hall Committee – The Chair of the Village Hall Committee attended the meeting and provided

the following update: The village Hall is receiving a number of regular bookings, table tennis and badminton are

increasing the bookings, the flower club is still taking place, there are an increase in Birthday party bookings. The

Village Lunch is taking place in the New Year. Most bookings are local bookings, which does not bring in as much

revenue. The signs displayed around the venue stating no dogs do appear to be working, keeping dogs off the

recreational areas. The Chair of the Village Hall Committee to ensure the Village Hall agenda and minutes are shared

with the Parish Council. This will ensure the Parish Council is represented at the meetings.

1. **VEHICLE ACTIVATED SPEED CAMERAS –** The Representative from North Yorkshire Council, sent apologies to the

meeting but was able to meet with Parish Councillor Anthony Mainprize prior to the meeting. Cllr Mainprize feedback at

the meeting with regards to the Vehicle Activated Spped Cameras, the siting of the poles to host the camera and the various

locations in the Parish that were visited by the Council Officer and Cllr Mainprize, not all locations in the Parish are suitable

to host a camera, due to the distance required to activate the camera. The decision was taken by the Parish Council

to purchase a hybrid speed camera. This will include two batteries that will require charging and the purchase of

three poles (where the camera will be placed) to be located in the Parish. The cameras need to be purchased via North

Yorkshire Council as well as the poles as they need to be compatible to North Yorkshire Councils highways regulations.

The Parish Council also agreed that a seven-day speed survey would be useful on the B6267 through Nosterfield at a cost

of £110 plus VAT. The Parish Council agreed that a pole to host the camera should be located on the B6267 and on the

road out of West Tanfield heading towards Well, near the road entrance to the village school and on the road heading

towards Masham, from the roundabout in West Tanfield. The camera would be moved around these locations.

1. **PARISH GRASS CUTTING CONTRACT –** This is to note the Parish Council’s contract has expired with the Grass

Cutting Contractors. The Parish Council is now advertising for a new contractor for the next three years.

1. **LEAVES/STRAW BLOCKING DRAINS –** The Parish council discussed the matter of blocked drains in the Parish, it was

agreed this is the responsibility of North Yorkshire Council.

1. **HEDGE CUTTING IN THE PARISH –** The Parish Council discussed the matter of hedge cutting in the Parish and agreed

this is a matter for the land owner and if it not carried out the landowner should be reminded before the matter is reported to

North Yorkshire Council.

1. **NATIONAL SALARY PAY AWARD -** To note the pay award for 202, NALC national Salary Scales, has been agreed

and will be back dated from 1 April 2023.

1. **NORTH YORKSHIRE COUNCIL –** To note Let’s Talk Money – Annual Statutory Budget Consultation is open till the

18 December, 2023. Details are on the Parish Noticeboard.

**14.** **FINANCIALS**

14.1 The Parish Council approved the bank balance at 31 October, 2023.

|  |  |  |
| --- | --- | --- |
| **Bank Balances as at 31/10/2023:** | | |
| NatWest Current a/c - \*\*\*\*4884 |  | £8,711.51 |
| NatWest Business Reserve a/c - \*\*\*\*2668 | | £21,343.82 |
| **TOTAL** | | **£30,055.33** |
| **Payments to be approved and recorded:** | | |
| *Payee* | *Details* |  |
| AECarter | Clerks Wages Sept | £206.28 |
| HMRC | PAYE Sept | £51.60 |
| St Nicholas School West Tanfield | CIL funds Chairs/Beanbags | £1,064.41 |
| JCS | Grass cutting Sept | £240.00 |
| AECarter | Clerks Expenses Sept | £67.75 |
| AECarter | Clerks Expenses Oct | £60.80 |
| AECarter | Clerks Wages Oct | £211.22 |
| HMRC | PAYE Oct | £52.80 |
| JCS | Grass Cutting Oct | £190.00 |
| Citizens Advice | Donation | £200.00 |
| **TOTAL** |  | **£2,344.86** |
|  |  |  |
| **Receipts to be recorded:** |  |  |
| *Received From* | *Details* |  |
| HMRC | Tax Refund | £208.89 |
| HMRC | Tax Refund | £2,223.40 |
| **TOTAL** |  | **£2,432.29** |

14.2 No payments made or monies received prior to or at this meeting.

**2022/23**

14.3 To consider and approve a mid-year monitoring against budget report. It was resolved that the mid-year

monitoring budget report be approved. It shows that half-way through the year the Council is under budget in the

ordinary expenses, by approx. £6000.00. This is due to the payroll charges, donations and hall hire to be paid

early 2024. However, in the extraordinary expenses, the Parish Council has spent £1766.81 due to the spending of

the CIL funds, external Audit charges and the payment of the website. Note that figures will change significantly

before the end of the financial year on 31/03/24, although the Council will likely finish the year over-budget in

extraordinary expenses, as further CIL monies are allocated.

14.4 To consider and approve a mid-year balance analysis report. It was resolved that the mid-year balance

analysis report be approved. The report showed that the Council has unallocated funds of £13170.32

and is in a healthy financial position.

**2023/24 Year**

14.5 To consider and approve or amend draft budget for 2024/25. It was agreed the draft budget be accepted as

proposed.

* 1. To agree the precept requirement for the 2024/25 financial year. It was agreed a Precept of £8600 would be

requested.

**15. DONATION TO GREAT NORTH AIR AMBULANCE SERVICE** – It was agreed the Parish Council would make a

financial donation to Great North Air Ambulance Service of £100.

**16. PARISH PLAY AREAS ANNUAL INSPECTIONS –** It was agreed to ask Wicksteed to carry out the annual playground

inspections at a cost of £297.00 plus VAT.

**17. COUNCIL DOCUMENTS**- No documents updated for this meeting.

**18. SELF- BUILD AND CUSTOM HOUSE BUILDING REGISTER** – To note a consultation on a North Yorkshire Council

Wide Self-Build and Custom House Building Register with eligibility criteria to include a local connection test and

Administration fee is taking place at the moment and closes on 23 November, 2023.

**19. PARISH COUNCIL WEBSITE** – It was agreed to have a page on the Parish website showing the local Planning

Applications.

**20. PLANNING AND DEVELOPMENT**

20.1 To consider the following planning applications and agree responses to the consultations being carried out by the

planning authority:

Planning Application ZB23/02268/FUL Extension and alterations, replacing garage roof, outdoor swimming pool

and new vehicle access and ZB23/02364/LBC Listed building consent for extension and alterations, replacing garage

roof, outdoor swimming pool and new vehicle access for Camp House Farm, Moor Lane, West Tanfield.

Planning Application ZB23/02369/CLP Installation of Solar Panels on the roof slops of various buildings within the

complex, West Tanfield Luxury Lodges, West Tanfield.

It was agreed the Parish Council would submit no objections to the above planning applications.

20.2 No updates and decisions on applications, appeals and enforcement investigations received since the last meeting.

**21. CORRESPONDENCE –** The Clerk to report on items received in the second part of October through to early November,

2023, as previously circulated to the Chair and Councillors. Correspondence to note: Information and training bulletin and

White Rose Newsletter from Yorkshire Local Councils Association, YLCA, date for the Strategic Management Partnership

Meeting in the New Year, the consultation on Polling Districts reviews and public engagement on Planning, the draft

statement of Community Involvement from North Yorkshire Council.

**22. NEXT MEETINGS -** To be held on Wednesday 10 January, 2024, Ordinary Parish Council Meeting, the meeting will

commence at 7 pm and be held at the Village Hall, West Tanfield.

**23. ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Bedale and Villages Community Forum – Funding

Meeting closed at 20:00 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**